

THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.

ORDINANCE

APPROVING THE EXECUTION OF AN AGREEMENT WITH SPAY NEUTER NETWORK TO MANAGE AND OPERATE THE BRACKENRIDGE VETERINARY CLINIC FOR A THREE-YEAR TERM WITH TWO, ONE-YEAR OPTIONS TO RENEW, FOR A TOTAL CONTRACT AMOUNT OF \$190,000.

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WHEREAS, the Animal Care Services Department (ACS) provides support for approximately 40,000 spay/neuter surgeries per year as a result of on-site surgeries, two partner-operated veterinary clinics, and the community spay/neuter program; and

WHEREAS, ACS intends to continue supporting this number of surgeries by executing a new contract for the operation and management of the Petco Spay and Neuter Facility also known as the Brackenridge Veterinary Clinic located at 210 Tuleta; and

WHEREAS, the new tenant of the facility will provide an annual 6,500 spay and neuter surgeries to community pets, provide low-cost wellness services such as vaccines and microchips, and pay rent to the City in the amount of \$1.00 per year; and

WHEREAS, the Finance Department and the Animal Care Services Department released a Request for Proposals (RFP) on May 20, 2022, to select vendor to manage and operate the Brackenridge Veterinary Clinic; and

WHEREAS, the RFP was advertised in the San Antonio Express-News, TVSA channel, the City's Bidding & Contracting Opportunities website, the San Antonio e-Procurement System (SAEPS) and an email notification was released to a list of potential Respondents; and

WHEREAS, responses were due on June 6, 2022, and a total of two (2) firms responded to the RFP and were deemed eligible for review. On August 15, 2022, interviews were held with both respondents and the evaluation committee; and

WHEREAS, following the interviews, on August 15, 2022, the proposals were reviewed by the evaluation committee which included representatives from Animal Care Services Department and City Manager's Office; and

WHEREAS, the proposals were evaluated and scored on Experience, Background, and Qualifications (55 points) and Proposed Plan (45 points); and

WHEREAS, the committee recommended to award to Spay Neuter Network to manage and operate the clinic; and

WHEREAS, the Small Business Development Advocacy (SBEDA) Program was waived; there were no SWMBEs available in SAMSA to provide this scope of work; and

WHEREAS, the Local Preference Program and the Veteran Owned Small Business Preference Program were not applicable to this contract, as these programs do not apply to professional service contracts as defined by State law; and

WHEREAS, a post-solicitation briefing to the Audit and Accountability Committee was held on September 21, 2022; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee, or the Director of the San Antonio Animal Care Services Department or designee, is hereby authorized approving an agreement with Spay Neuter Network to manage and operate the Brackenridge Veterinary Clinic for a three-year term with two, one-year options to renew, for a total contract amount of \$190,000. Funding is from the FY 2023 Adopted General Fund Budget. Funding for subsequent years is contingent upon City Council approval of the annual budget. The agreement in substantially final form is attached hereto and incorporated herein for all purposes as **Attachment I**. The execution authority granted by this Ordinance shall expire 60 days after the effective date.

SECTION 2. Funding in the amount of \$70,000.00 for this ordinance is available in Fund 11001000, Cost Center 3703020001 and General Ledger 5201040 as part of the Fiscal Year 2023 Adopted Budget approved by City Council.

SECTION 3. Additional funding is contingent upon City Council approval of the Fiscal Year 2024 and subsequent budgets that fall within the contract terms of this ordinance.

SECTION 4. Payment is authorized to Spay Neuter Network and should be encumbered with a purchase order.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager’s designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED and APPROVED this __ th day of November, 2022.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney

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